## New Considerations in Preparing Administrative Records: How City of San Jose v. Smith Has Impacted Traditional Practices

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Ginetta Giovinco will speak on "New Considerations in Preparing Administrative Records: How City of San Jose v. Smith Has Impacted Traditional Practices" at Law Seminars International's Annual Advanced Seminar on the California Environmental Quality Act (CEQA) in Santa Monica on September 15, 2017. Her talk will address several important questions such as: When are documents maintained on personal accounts part of the administrative record? What are the best practices local governments should consider implementing?