

# Immigration Basics: Best Practices for Human Resource and Legal Representatives

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September 29, 2016

8:00 - 12:00 p.m. (EDT)

Miller Canfield, 840 W. Long Lake Road, Suite 150, Troy, MI 48098

## AGENDA

### 8:00 a.m. Registration and Continental Breakfast

### 8:30 a.m. Nonimmigrant Classifications

- B-1 Business Visitors
- E Treaty Traders & Investors
- F-1 Students
- J-1 Exchange Visitors
- H-1B Professional Workers & Public Access Files
- H-3 Trainees
- TN-1 NAFTA Professionals
- L-1 Intracompany Transferees

### 10:15 a.m. Immigrant Classifications

- EB-1 Priority Workers
- EB-2 Advanced Degree Professionals & Exceptional Ability
- EB-3 Professional, Skilled & Unskilled Workers
- PERM Labor Certification Process
- I-140 Immigrant Visa Petition
- I-485 Application to Register Permanent Residence

### 11:20 a.m. Employment Eligibility Verification

- I-9 Compliance
- E-Verify Enrollment

### 11:30 a.m. Questions and Closing Remarks