

## Employee Handbooks

---

August 31, 2005

Virtually every employer would benefit from having an Employee Handbook, and every employer that has an Employee Handbook should periodically have it reviewed, revised, and updated. During our session we'll discuss the basic "nuts and bolts" as well as recent developments which should be covered by your Employee Handbook. We'll also include ample time to address any Employee Handbook questions or concerns you may have.

Join us in an informal setting for our short presentation, followed by questions and answers and group discussion in a roundtable format. Continental breakfast provided.

Cost is only \$30 per person. Please reply and send payment by September 20, 2005 to Jamie Sackett, Telephone: (269) 383-5840, Facsimile: (269) 382-0244, 444 West Michigan Avenue, Kalamazoo, Michigan 49007 or email [sackett@millercanfield.com](mailto:sackett@millercanfield.com).

Tuesday, September 27, 2005 – 9:00 a.m. to 10:00 a.m.

Miller, Canfield, Paddock and Stone, P.L.C.  
444 West Michigan Avenue  
Kalamazoo, MI 49007